

**GOVT KUSUM P.G. COLLEGE  
SEONI MALWA DIST. NARMADAPURAM**



BARKATULLAH VISHVAVIDYALYA BHOPAL



**B.COM – 2<sup>nd</sup> YEAR**

**PROJECT FILE**

**OFFICE PROCEDURE AND PRACTICES**

**कार्यालय प्रक्रिया और व्यवहार**

**2023-24**

**HOD – Prof. S.C. Agrawal**

**SUBMITTED BY :-**

**Guided By :**

**STUDENT'S NAME :**

**Dr. Arti Padiyar**

**FATHER'S NAME :**

**MOB. NO.**

**ENROLMENT NO.**

**ROLL NO.**